



Gerald F. Lackey, Ph.D.  
Commissioner

COMMONWEALTH of VIRGINIA  
Department of Motor Vehicles

June 30, 2024

2300 W. Broad St.  
P.O. Box 27412  
Richmond, VA 23269-0001  
(804) 497-7100  
TTY: 711 or (800) 828-1120  
dmv.virginia.gov

**Your Action is Needed Promptly By Monday, July 22, 2024**

Year

Vehicle Make

Plate Number

VIN

Dear [REDACTED]:

You are receiving this letter because DMV has not been able to verify that you have a liability insurance policy on the above vehicle registered on May 15, 2024. In order to maintain license plates for this vehicle so that you may continue driving it on the public roadways, you must place liability insurance on this vehicle. **Failure to comply by Monday, July 22, 2024 will require DMV to suspend your driver's license and vehicle license plates.**

If you choose not to obtain insurance on this vehicle you must take one of the following two actions:

- Return your license plates to DMV, or
- Request that your license plates be deactivated, to retain them for later use. To deactivate plates or obtain more information, visit [www.dmv.virginia.gov/deactivate](http://www.dmv.virginia.gov/deactivate)

Please help us update your record by providing your insurance information no later than Monday, July 22, 2024. You can update your insurance information by filling out the form below or using one of the following options:

- Scan: 
- Web: [www.dmv.virginia.gov/insurance](http://www.dmv.virginia.gov/insurance)
- Call Center: 804-497-7100  
TTY: 711 or 1-800-828-1120
- Mail: DMV  
P.O. Box 27412  
Richmond VA 23269-0001