Gerald F. Lackey, Ph.D.
Commissioner

COMMONWEALTH of VIRGINIA
Department of Motor Vehicles

2300 W. Broad St.
P.O. Box 27412
Richmond, VA 23269-0001
(804) 497-7100
TTY: 711 or (800) 828-1120
dmv.virginia.gov

September 25, 2025

[redacted]

Order of Suspension

[redacted]

This notice is to inform you that your privilege to operate motor vehicles, register vehicles, and obtain license plates and decals in Virginia will be suspended beginning 10/25/25 because you have not provided evidence of having automobile liability insurance for the vehicle(s) listed below. The insurance information was previously requested on 08/27/25.

Plate #	VIN	Vehicle Make	Vehicle Year
[redacted]	[redacted]	[redacted]	[redacted]

To prevent this suspension you must do one of the following prior to 10/25/25:

- Provide the Department of Motor Vehicles (DMV) with the name of the automobile liability insurance company and policy number as evidence of insurance on 09/17/25 for the vehicle(s) listed above. You may submit this information by visiting www.dmv.virginia.gov/onlineservices or calling the telephone number on the bottom of this letter.

- For each vehicle listed above, if the vehicle was not insured on 09/17/25, pay DMV the $600 noncompliance fee and have your insurance company file form SR22 “Certificate of Insurance” with DMV for all vehicles registered in your name for a period of three years ending on 10/25/28. Virginia law requires you to purchase a liability insurance policy with coverage limits. SR22 liability insurance coverage limits are set forth in the Code of Virginia § 46.2-472. Find the limits at www.dmvNOW.com/minimumlimits. If the vehicle is co-owned, each co-owner must file an SR22; however, only one $600 noncompliance fee is required per vehicle.

You may request an administrative hearing before 10/25/25 to show cause why this order of suspension should not be enforced. You may request a hearing by visiting www.dmv.virginia.gov/hearing. Your eligibility to request a hearing will expire on 03/24/26.

If you wish to submit the above insurance information or request a hearing by mail or by visiting a DMV customer service center, collect the information, then complete and return the written section at the end of this letter.

If you fail to respond and this suspension becomes effective, you must comply with the requirements of this order and pay a $145 reinstatement fee before your privilege to operate motor vehicles and register vehicles can be reinstated. Virginia law requires payment of a $5 fee for each additional suspension or revocation order in effect.

You may pay required DMV fees online with a credit card or e-check at www.dmv.virginia.gov. If you plan to pay online and you don’t already have a PIN, you will have to create an account. You may also pay by mail with a check or money order sent to the address on the letterhead (ATTN: Insurance Services), or visit any DMV customer service center with cash, check, money order, or credit card.

Once the suspension becomes effective, you may be eligible to enter into a payment plan to satisfy the noncompliance fee.

The requirements in this notice are in addition to any other outstanding revocation, suspension, disqualification, or cancellation of your privilege to operate or register motor vehicles imposed by DMV or any court in Virginia. If other actions have been imposed, you must comply with all requirements for each action before your privilege to operate motor vehicles, register motor vehicles, or obtain license plates and decals can be reinstated. The reinstatement requirements listed in this order may change without prior notice. All revoked, suspended, or cancelled licenses must be returned to DMV.

Virginia law requires anyone with a cancelled, suspended, or revoked driver's license or permit to show proof of legal presence to reinstate their driving privilege or to obtain an identification card. However, U.S. citizens or legal permanent residents of the U.S. who have proven legal presence to DMV on or after January 1, 2004 are not required to resubmit proof of legal presence. For a complete list of documents that may be used to prove legal presence, visit the DMV website at www.dmv.virginia.gov.

Virginia now offers the option to obtain a REAL ID compliant license. To determine whether you need one and to learn what is required to obtain one see www.dmv.virginia.gov/REALID.

If you have questions, please contact DMV customer service at 804-497-7100 (TDD devices: 1-800-828-1120) or visit the DMV website at www.dmv.virginia.gov.

Sincerely,

M. Lester
Director, Vehicle Services Administration
For:

Gerald F. Lackey, Ph.D.
Commissioner, Virginia Department of Motor Vehicles

Statutory Authority
Virginia Code: §§ 46.2-706, 46.2-707, 46.2-370, 46.2-372, 46.2-411, 46.2-416, 46.2-333.1, and 46.2-328.1

Mail / In-Person Response Section

Purpose: Use this section to report insurance information or request an administrative hearing.
Instruction: Mail a copy of this page to the address on the letterhead (ATTN: Insurance Services) or visit a DMV customer service center.

Full Insurance Company Name (not your agent): _____

Policy Number in effect on 09/17/25: _____

_____ I request a hearing. Phone #: (____) _____ Email: _____

Reason for requesting hearing: _____

_____

_____

Signature: _____ Date: _____

Customer #: T[redacted]

IM01

22 09 00 DD109